



Leven Medical Practice Newsletter

3rd edition – June 2010

▶ **Welcome**

Welcome to the third edition of the Leven Medical Practice Newsletter. As mentioned previously, we use this Newsletter to keep you up to date with new developments at the Health Centre, with new ideas for improving our services to patients, and also to let you know about the full range of medical services we provide.

▶ **Open Surgery**

The Open Surgery on a Friday can be very, very busy – so if you can, why not come along to see the doctor earlier in the week.

We normally have two doctors consulting at Open Surgery on a Tuesday and Friday, four doctors consulting on a Monday and Wednesday and three on a Thursday.

▶ **Repeat prescriptions**



Did you know you can e-mail us your repeat prescription requests?

The e-mail address below is for ordering repeat prescriptions only:

prescriptions.s70107@lothian.scot.nhs.uk

Please quote your name, date of birth and medication required.

▶ **Test Results**

The practice telephone lines are at their busiest in the morning. If you are calling for test results, you'll get a faster response if you contact the surgery after 3.30pm.

▶ Change of contact details?



If you have recently changed your telephone number, or have a mobile number, please let us know, so that we can keep your contact details up to date.



▶ Travel Vaccinations



If you require travel advice and immunisations, please collect a form from reception and make an appointment with the Practice Nurse, at least eight weeks before you go. This will give you adequate time to discuss any vaccinations that you might need.

▶ Would a Telephone Consultation help?

Some problems can be sorted out without seeing a doctor in person. A doctor is available to give advice on the telephone; Monday to Friday between 11am – 11.15 am and 3pm and 3.15pm.

A follow up consultation with a doctor can be arranged if this is considered necessary.

▶ Your Suggestions & Comments

We welcome and appreciate any views or suggestions you may have regarding any aspect of our service. We are always looking for ways to improve the service we provide to you. Please direct any suggestions/comments to Fiona Gilbert, Practice Manager.